



Substitute Teacher Training

June 9-10, 2020

9:00 AM - 3:00 PM

Substitute Teacher Seminars are in response to a Legislative Bill which permits the temporary teacher certification of individuals with Associate Degrees and Bachelor Degrees in areas other than education. The training is designed to prepare prospective substitute teachers with basic information about the substitute's role. Participants who complete the training and practice will receive a certificate of completion. During the workshop, participants will be guided through the Department of Public Instruction's application process for the Substitute Teacher License. By the end of the program, participants will be able to demonstrate proficiency in the following areas:

- Basic school district and school policies and procedures.
- Age-appropriate teaching strategies.
- Discipline, conflict resolution, and classroom management techniques.
- Health and safety issues, including handling medical emergencies.
- Techniques for starting a class.
- The culture of schools and the teaching profession.
- Working with lesson plans.
- Working with children with disabilities, including confidentiality issues.

Presenter: Julie Jensen, CESA #12 Educational Consultant

Registration Fee: (covers 2-day training)

\$200 attending virtually (CESA 12 will only be offering this training virtually)

Additional fingerprint & license fees are the responsibility of the individual or district.

Participants need to have the following to attend virutally:

- Stable Internet connection
- Email access
- Hard copy of files sent via email (these will be emailed the day of training to everyone who is registered)
- Headphones
- Webcam on computer
- Private space



Register online: <https://login.myquickreg.com>

- You must be a registered user of the MyQuickReg system, if you are not please register as a new user.
- After you register as a user you must then register for the training.

Registration deadline: June 3, 2020

*****Northwest CEP assistance may be available for the costs of this training. Please contact Tom Kovach, Career Planner at CEP, 715-682-9141 Ext 11, two weeks prior to the training to see if you would qualify.**